

PUGWASH VILLAGE COMMISSION  
Regular Meeting #460  
13th May 2024 at 7pm  
Board Room, Pugwash Village Hall

**1 CALL TO ORDER**

- 1.1 Chair Brent Wilson the meeting to order at 7pm.
- 1.2 An *in camera* meeting was held prior to this meeting.
- 1.3 Chair Wilson welcomed those present and reminded them that the meeting is recorded.
- 1.4 **Territorial Acknowledgment** – read by Chair Wilson  
*We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.*

**2 ROLL CALL**

Commissioners: Chair Brent Wilson  
Vice Chair Sue Duncan  
Commissioner Roger Mundle  
Commissioner Margaret Anderson  
Commissioner Dave MacEwan

Staff: Clerk Treasurer & recording secretary, Lisa Betts

**3 APPROVAL OF AGENDA**

- 3.1 **IT WAS MOVED** by Commissioner MacEwan and seconded by Commissioner Mundle to approve the agenda as amended.  
**MOTION CARRIED**

- 3.2 **Call of Declaration of Conflict of Interest**  
None.

**4 APPROVAL OF MINUTES**

- 4.1 **IT WAS MOVED** by Commissioner Duncan and seconded by Commissioner MacEwan to approve the minutes of regular meeting 459 held April 8<sup>th</sup> 2024.  
**MOTION CARRIED**

**5 BUSINESS ARISING FROM THE MINUTES**

- 5.1 None

## 6 PRESENTATION

- 6.1 None

## 7 CORRESPONDENCE

7.1 **Minister Municipal Affairs and Housing**

Certification of consent to sell 10260 Durham Street property.

7.2 **Pugwash District High School** - Request for scholarship

**7.2.1 IT WAS MOVED by Commissioner Duncan and seconded by Commissioner Anderson to approve a grant of \$1,000 to the high school scholarship. MOTION CARRIED**

7.3 **Cyrus Eaton Elementary School** - Request for the Creative Literacy Award.

**7.3.1 IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Anderson to approve a bursary of \$360 delivered in cash. MOTION CARRIED**

7.4 **North Cumberland Historical Society**

Harvey Gullon, president of the society was in the gallery to answer any questions about their plans for renovations at the train station. The society was granted \$30,000 by NS Dept. Communities Culture and Heritage as 75% funding for a number of renovations the society would like to do at the old train station. Some of these are in concert with plans that the Farmers Market has developed. The various parties will meet on May 27<sup>th</sup> to discuss further.

The Commission expressed their condolences to NCHS for the loss of their member Vivian Godfrey.

## 8 COMMITTEE REPORTS

8.1 **Standing Committees**

8.1.1 **Accessibility** [Betts/MacEwan]

Betts: The volume of work and studies keeps rising. Accessibility week is at the end of May. The Village has a flag to fly and stickers and buttons to share. At a recent online meeting on active living with a group from a wide range of interests in accessibility, all independently agreed that the greatest single challenge to accessing programs and facilities is transportation.

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MacEwan: Cumberland County Transportation Society (CCTS) is booked two months in advance.

8.1.2 **Association of Nova Scotia Villages (ANSV)** [Duncan/Betts]  
Reducing board meetings from four to three per year. The nomination committee will remain as a one member. Villages that run water treatment facilities had been able to work together to reverse a decision by Property Valuation Services to tax these facilities. Municipal owned facilities are not taxed. A committee will investigate the proposal to have hired staff and will report at the AGM at Port Williams in September.

8.1.3 **Audit Committee** [Duncan]  
Audit is complete.

8.1.4 **Policy Review** [MacEwan/Wilson]  
No report.

8.2 **Special Committees**

8.2.1 **CN Train Station** [MacEwan/Wilson/Houghtaling]  
Houghtaling: The Farmers Market will pay for a hot water tank to replace the current instant hot water system. There will be a soft opening of the hub on Community Litter Picking Day and Community in Bloom's plant sale. There may be a wood burning pizza oven available to install outside. A Market Hub coordinator has been hired to run the kitchen Thursdays and Fridays 10am-2pm Maggie's Place may use the space at other times.

8.3 **Advisory Committees**

8.3.1 None.

8.4 **Community Committees or organizations with Village Commission/staff representation.**

8.4.1 **Communities in Bloom (CIB)** [Betts]  
Flower boxes at the Train Station are being replace. Village staff is prepping the area.

8.4.2 **Physician Recruitment and Retention** [Duncan/Bill Martin]  
The committee finds itself duplicating all that Nova Scotia Health has been offering and has therefore decided to dissolve.

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**8.4.2.1 IT WAS MOVED by Commissioner Duncan and seconded by Commissioner Anderson to dissolve the Physician Recruitment and Retention Committee. MOTION CARRIED**

8.5 Clerk Treasurer's Reports [Betts]

8.5.1 Budget 2025

**8.5.1.1 IT WAS MOVED by Commissioner Duncan and seconded by Commissioner Anderson to approve Budget 2025 as presented. MOTION CARRIED**

8.5.2 The Clerk reported that there is a delay in approving staff pay raises for April 1<sup>st</sup> until the budget is passed. Raises should be set by the Consumer Price Index (CPI) as a standard. If there is unless there is a particular change that would be presented to the Commission as required. This year's CPI is 3%.

**8.5.2.1 IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Duncan to approve staff increases by the accepted previous year's Consumer Price Index (CPI) on April 1<sup>st</sup> of each fiscal year. MOTION CARRIED**

8.5.3 Gathering of the Clans

- The online registration forms and information bulletins are now all live
- We are always looking for volunteers. It is estimated that about 200 people volunteer for July 1<sup>st</sup> in some capacity!
- The theme is: Celebrate the Sea
- Federal funding provided \$5,000 towards the fireworks has been awarded.
- A small midway will be coming to Pugwash this year.

8.5.4 Bike Rodeo

The Village is working with the Town of Amherst, the RCMP and a local volunteer to borrow and/or build our own bike rodeo equipment that will be kept at the tennis courts.

8.5.5 Sunrise Developments

A letter will be sent to advise the committee of their tax exemption.

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8.5.6 **Municipality – development permits**

A letter was sent a few years ago asking that the Village be kept appraised of any changes in property taxation levels or of development permits. Changes are known to have been made, but with no notice sent to the Village. The letter will be sent again.

**9 MOTIONS**

9.1 None.

**10 NOTICE OF MOTION**

10.1 None.

**11 NEW OR OTHER BUSINESS**

11.1 Election Day is Saturday June 1<sup>st</sup>, 2024.

11.2 Annual General Meeting 7pm May 30<sup>th</sup>, 2024.

11.3 The derelict property at 89 Water Street will be demolished and cleaned up by July 1<sup>st</sup>.

11.4 The next regular Village meeting is 7pm, June 10<sup>th</sup>, 2024.

**12 ADJOURNMENT**

12.1 The meeting was adjourned at 8:07pm by motion from Commissioner Mundle.

Respectfully submitted,  
Lisa Betts  
Clerk Treasurer

Chair \_\_\_\_\_

Clerk Treasurer \_\_\_\_\_