

PUGWASH VILLAGE COMMISSION  
Regular Meeting #413  
20th April, 2020 at 7pm  
Video and telephone conference

**Minute Number 413**

Note: Due to restrictions due to the COVID-19 pandemic, this meeting was held using video conferencing and speaker phones.

**CALL TO ORDER**

413.1 Chair Tracey Mundle called the meeting to order at 7:04pm.

**ROLL CALL**

413.2 Commissioners: Chair Tracey Mundle  
Vice Chair Roger Mundle  
Commissioner Bill Martin  
Commissioner Kathy Redmond  
Commissioner Charles Gould

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

**APPROVAL OF AGENDA**

**MOTION**

413.3 It was moved by Commissioner Redmond and seconded by Commissioner Roger Mundle that the agenda be accepted. **MOTION CARRIED**

**APPROVAL OF MINUTES**

**MOTION**

413.4 It was moved by Commissioner Redmond and seconded by Commissioner Roger Mundle that the minutes of regular meeting 412 held March 9<sup>th</sup> 2020 be approved. **MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

413.5 None.

**ACTION LIST**

413.6 All Communities in Bloom (CIB) judging is cancelled for this year. Consequently, the Pugwash CIB has put their profile book on hold until next year, when they intend to compete.

PUGWASH VILLAGE COMMISSION

Regular Meeting #413

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413.7 The tender for the boardwalk and lamp post repairs have been awarded to Tuttle & Sons Construction.

**PRESENTATION**

413.8 None.

**CORRESPONDENCE**

413.9 Minister Lloyd Hines response to MLA Elizabeth Smith-McCrossin's letter (28 February 2020) re: sidewalks on Church Street.

413.10 Bob Cervelli of Centre of Prosperity sent information about the organization's plans for this year. Last year, the Village committed to supporting the organization with \$1,000 per year for three years.

**COMMITTEE REPORTS**

**Clerk Treasurer's Report**

413.11 Communities in Bloom. See report in Action List

413.12 While the old train station is closed due to the COVID-19 pandemic we have taken advantage of the access to the building and are in progress repainting the library area. Windows and cracks in the walls have been caulked to reduce air exchange and heat loss. The floor has been sanded and refinished. It is looking much improved.

413.13 Jenn Houghtaling is moving ahead with looking for programs that will help fund solar panels at the Farmers Market. CBDC is helping with programs that are not otherwise being used.

413.14 The position of recreation director has been withdrawn. The Clerk asked if the Visitor Information Centre positions should be terminated too. The Commission agreed that we should wait a few more weeks before making that decision.

413.15 Boardwalk tender. See minute 413.7. The Clerk reported that the latest interpretation of the provincial restrictions will allow for maintenance work in the park.

413.16 Budget. The Clerk presented the budget in a new, more standardized format.

PUGWASH VILLAGE COMMISSION

Regular Meeting #413

20th April, 2020 at 7pm

Video and telephone conference

**MOTION**

**413.17 It was moved by Commissioner Redmond and seconded by Commissioner Roger Mundle that the budget be adopted. MOTION CARRIED**

413.18 To maintain social distancing, the audit, planned for this coming week, will be done at the auditor's home in Berwick. All materials will be sent directly to him.

**Gathering of the Clans**

413.19 Due to continued restrictions during the current COVID-19 pandemic, the festival has been cancelled for this year. The announcement was made April 10<sup>th</sup>.

**MOTIONS**

413.20 None

**NOTICE OF MOTIONS**

413.21 None

**NEW OR OTHER BUSINESS**

413.22 The next regular meeting of the Pugwash Village Commission will be Monday, 7pm May 11<sup>th</sup>.

413.23 May 27<sup>th</sup> is nomination day for two vacancies on the Village Commission.

413.24 The Village Annual General Meeting is planned to be held May 28<sup>th</sup>.

413.25 As a sign of respect for those killed in the massed shooting over the weekend in parts of Nova Scotia, the flag at the Pugwash Cenotaph is at half staff.

413.26 Signs of support and gratitude to health care workers have been erected on the Pugwash hospital grounds for staff and visitors to see.

413.27 Commissioner Martin commented that, during these times of self isolation and restrictions on meetings, it remains important that all Commission meetings are accessible to the public. The current free version of *Zoom* will allow up to 100 participants for a 40 minutes meeting. The meeting host (Clerk) can manage whose microphones are turned on. A paid subscription to *Zoom* includes the ability to record the meeting and for longer meetings. The new Provincial regulations that allow for video/teleconference meetings for municipalities (not

PUGWASH VILLAGE COMMISSION

Regular Meeting #413

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otherwise permitted in the Municipal Government Act) also requires that draft minutes are published within 24 hours of the meeting.

**ADJOURNMENT**

413.28 The meeting was adjourned at 7:27pm by motion from Commissioner Roger Mundle.

Respectfully submitted  
Lisa Betts  
Clerk Treasurer

Chair \_\_\_\_\_

Clerk Treasurer \_\_\_\_\_