

PUGWASH VILLAGE COMMISSION
Regular Meeting #405
16th September, 2019 at 7pm
Pugwash Village Hall

Minute Number 405

CALL TO ORDER

405.1 Chair Tracey Mundle, called the meeting to order at 7pm.

ROLL CALL

405.2 Commissioners: Chair Tracey Mundle
Vice Chair Roger Mundle
Commissioner Charles Gould
Commissioner Bill Martin
Commissioner Kathy Redmond

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

APPROVAL OF AGENDA

MOTION

405.3 It was moved by Commissioner Roger Mundle and seconded by Commissioner Redmond that the agenda be accepted as amended. **MOTION CARRIED**

APPROVAL OF MINUTES

MOTION

405.4 It was moved by Commissioner Gould and seconded by Commissioner Roger Mundle that the minutes of regular meeting 404, held 12th August 2019 be approved. **MOTION CARRIED**

BUSINESS ARISING FROM THE MINUTES

405.5 **Property Valuation of old fire hall**

The planning department of the Municipality of Cumberland County has confirmed that there is enough land at the Prince Albert Street property to build a replacement building of the approximate dimensions the Village used part of the old fire hall (about 30x60'). A local relator roughly evaluated the value of the current building at \$95,000.

405.6 **Pugwash Harbourfront Centre - Open House**

Held Sunday, August 25th. 15 Visitors. Many positive comments were made.

405.7 **Crosswalks**

Only "mid block" and school crosswalks qualify for zebra crossings. Since the students from Oxford have returned to their school, the request to move the crosswalk to a midblock school crossing has been withdrawn. This would also

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require a crossing guard, paid by the Municipality (or Village). All other crosswalks have to be one colour. The current crosswalk is on Church Street near where it intersects with New Pugwash Road. The Village will request the addition of crosswalks. Two suggestions are for one to go across Queen Street and another on Church Street to the south of Queen Street.

PRESENTATIONS

405.8 None

CORRESPONDENCE

Association of Nova Scotia Villages - notice of Annual General Meeting

405.9 Commissioner Roger Mundle, Commissioner Martin and the Clerk plan to attend.

Cumberland Energy Authority

405.10 Request for letter of support for feasibility study on a wood energy system for the Village of Pugwash. A letter will be sent.

Sunset Community

405.11 Request that the Village provide a scarecrow as part of the Community's Fall Festival and auction. Village staff will get a scarecrow ready for Sunset staff to pick up on October 4th.

COMMITTEE REPORTS

Treasurer's Report

405.12 There were no questions.

MOTION

405.13 It was moved by Commissioner Redmond and seconded by Commissioner Gould to receive the Treasurer's report as presented. MOTION CARRIED

Municipal Water Supply

405.14 Warden Gillis was able to report that about 80 hook-ups have been made so far. The Clerk reported that during the prolonged power outage subsequent to post tropical storm Dorian, many people still on well water were able to get water from the Village Hall outside faucet. The Clerk asked if the Commission would like to ask the Municipality to bypass the outside tap when the meters are installed, making water freely available to any in the County when there is no power. The Commissioners agreed that a letter should be sent.

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Pugwash Harbourfront Centre (PHC)

405.15 The Clerk reported that she had met with Municipal staff to discuss project costs, extras and savings (August 14th). These were then discussed again with the contractor's project manager Josh Burns, Commissioner Redmond, Commissioner Roger Mundle and Clerk, (August 25th), coming to an agreement that was to be ratified by the contractor's management. The Clerk then reviewed this the Commissioners the amounts paid, funded, expected funding and extras. There had also been some consultation with the architects to discuss legitimacy of extra costs. The Clerk then reviewed the processes required to borrow funds which had been presented at the previous meeting by Jason Haughn, Municipal Adviser.

MOTION

405.16 It was moved by Commissioner Roger Mundle and seconded by Commissioner Gould pay \$38,850.46 in extra costs to APM Construction. MOTION CARRIED

405.17 The Chair suggested that as Item 10.1 on the agenda was so directly linked to the same issue, that it be brought forward. Commissioner Martin questioned why a meeting between the Commission and Council had not been arranged? The Clerk replied that the Municipal staff had not seen this as appropriate and that Municipal staff could meet with Village staff. Commissioner Martin said he would still like to have a meeting arranged with Council to clarify the Village's financial position as it pertains to the Harbourfront Centre.

MOTION

405.18 It was moved by Commissioner Redmond and seconded by Commissioner Roger Mundle to call a Meeting of the Electors to approve the borrowing of \$95,000. MOTION CARRIED

MOTION

405.19 It was moved by Commissioner Roger Mundle and seconded by Commissioner Redmond to ask the Municipality of Cumberland County to guarantee resolution for Village of Pugwash to borrow funds. MOTION CARRIED

405.20 Commissioner Martin said that a presentation to Council should be made to request funding and avoid the necessity of borrowing. The Clerk said a presentation could be made ready very quickly. After some discussion, a motion was called.

MOTION

405.21 It was moved by Commissioner Martin that we seek to do a presentation to the Municipal Council to ask for assistance in funding the balance of the Pugwash Harbourfront Centre. No Second.

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Communities in Bloom (CIB)

405.22 Two requests were made to the Commission:

- (i) that Village representatives at the forthcoming ANSV Conference at Tatamagouche consult with other villages as to how they manage solid waste and;
- (ii) to make Eaton Park a smoke free area.

Physician Recruitment & Retention

405.23 Commissioner Martin reported that the committee had met with three different physicians, showing them around the Village and area and on hand to answer any questions they may have. A grant of \$5,000 from Doctors Nova Scotia has been approved. This will help the committee offset costs while showing prospective physician's the area. Commissioner Mundle talked about the importance of engaging the doctors' children as a means of attracting their parents to the area.

Visitor Information Centre (VIC)

405.24 Numbers are up from last year. A full year end report will be submitted at the next meeting.

MOTIONS

405.25 Call a Meeting of Electors to approve borrowing - see minute 405.18

NOTICE OF MOTIONS

405.26 None

NEW OR OTHER BUSINESS

Association of Nova Scotia Villages

405.27 The Clerk explained that a three-seater swing would be considerably over budget and take up much more room than expected and what is available. The Commission agreed that a two-seater "belt" seat swing would be acceptable. The Clerk reported that it could be installed in the spring when funds would be more available.

Tourism Development Strategy

405.28 The report from the Municipality had been released with very little mention of Pugwash. Commissioner Martin said the same is true on the strategy on recreation and when county staff were asked about that that this was because there are no county facilities in or staff working out of Pugwash. The Village will look to be included in the next committee phase on marketing and branding.

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Post tropical storm Dorian

405.29 [Note: Hurricane Dorian hit the Maritimes on Saturday, September 7th, with sustained high winds and heavy rain. Power, internet and cell phone service was affected. Many people in the area were without power for 3-4 days, some people were without power for 7 days.]

Appropriate and timely communication where comfort stations are and what their opening hours needs to be improved. Commissioner Redmond suggested there be a local committee formed that would look out for local seniors in the event of another widespread power outage. There will be emergency preparedness information included in the next Village newsletter. The Clerk will contact Mike Johnson, EMO officer for the County for information and feedback.

Commissioner Martin pointed out the difference between comfort stations and a shelter. Comfort can be provided by anyone, for example the fire station. The Pugwash Legion is the official designated shelter, where sleeping needs and the Canadian Red Cross aid can be found. Currently both venues lack sufficient generator power to fully provide these services. met.

The Clerk reported that storm damage to Village properties included heavy damage two of the large trees left in the Park (now removed) and a large section of the boardwalk infrastructure was washed out. Reports from the insurance property damage consultant and adjuster on the boardwalk and lights are pending. The Village Hall basement flooded, affecting one section of materials stored on lower shelving. The Clerk asked if the Commission would consider the purchase of a generator. This will be deferred to future budget discussion.

Request to add *Clerk's Report* to standing committee reports

405.30 Any reports from the Clerk not included in another agenda item will be made at the same time as the Treasurer's Report.

Policy 2019-04: Meeting Agenda and Meeting Cancellations

405.31 A draft policy was presented.

Policy 2019-05: Meeting - Prior Information

405.32 A draft policy was presented.

405.33 The next regular meeting of the Pugwash Village Commission will be Monday, 7pm October 21st, 2019.

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ADJOURNMENT

405.34 The meeting was adjourned at 8:33pm by motion of Commissioner Redmond.

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____