

PUGWASH VILLAGE COMMISSION

Regular Meeting #403

10th June, 2019 at 7pm

Pugwash Village Hall

Minute Number 403

CALL TO ORDER

403.1 Chair Tracey Mundle called the meeting to order at 7pm.

ROLL CALL

403.2 Commissioners: Chair Tracey Mundle
Vice Chair Roger Mundle
Commissioner Charles Gould
Commissioner Bill Martin
Commissioner Carl Purdy

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

APPROVAL OF AGENDA

MOTION

403.3 It was moved by Commissioner Roger Mundle and seconded by Commissioner Gould that the agenda be accepted. **MOTION CARRIED**

APPROVAL OF MINUTES

MOTION

403.4 It was moved by Commissioner Gould and seconded by Commissioner Martin that the minutes of regular meeting 400, held 13th May 2019 be approved. **MOTION CARRIED**

MOTION

403.5 It was moved by Commissioner Roger Mundle and seconded by Commissioner Gould that the minutes of Annual General Meeting 401, held 29th May 2019 be approved. **MOTION CARRIED**

BUSINESS ARISING FROM THE MINUTES

403.6 The Clerk reported that the only motion made at the annual general meeting requiring action was to host the opening of the Pugwash Harbourfront Centre at the Opening Ceremonies of Canada Day and Gathering of the Clans. Invitations to this effect have been sent out.

PRESENTATIONS

403.7 None

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CORRESPONDENCE

Northumberland Tennis and Pickleball Association (NTPA)

403.8 An update of the association's activities was received. Cracks in the courts' surfaces have been patched by NTPA volunteers. The Village has reimbursed NTPA costs for materials.

Village of Pugwash to: Northumberland Tennis and Pickleball Association

403.9 Letter of thanks for the work done on the tennis/basketball courts.

Community Volunteer Income Tax program

403.10 A certificate and letter of thanks from the program Coordinators for hosting the program in Pugwash

Municipality of Cumberland County

403.11 Grant for Canada Day festivities. Received with thanks.

Pugwash HarbourFest

403.12 Request for funding. There was a quick review of last year's donation to HarbourFest and this year's budget for grants.

MOTION

403.13 It was moved by Commissioner Martin and seconded by Commissioner Roger Mundle that the Village grant \$500 to Pugwash HarbourFest.

MOTION CARRIED

Nova Scotia Department of Justice

403.14 The Minister for the NS Dept of Justice has approved the Clerk's application to be made a Commissioner of Oaths. No fee was due for the application and the Clerk is therefore not able to charge any fee.

Pugwash District High School

403.15 Request to be advised as to which Commissioner will present the two \$500 Village scholarships. Chair Tracey Mundle will make the presentations.

COMMITTEE REPORTS

Treasurer's Report

403.16 The Clerk Treasurer presented the most recent financial statements.

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MOTION

403.17 It was moved by Commissioner Gould and seconded by Commissioner Roger Mundle receive the Treasurer's report as presented. MOTION CARRIED

Municipal Water Supply

403.18 The Pugwash Village Hall was the first building hooked up to the new water supply - just in time for the Village annual meeting. There are still some properties that need remediation work to be completed.

MOTION

403.19 It was moved by Commissioner Martin and seconded by Commissioner Gould to send a letter to the Municipality from the Village requesting deficiencies to be fixed as soon as possible. MOTION CARRIED

[Note: Workers arrived to complete remedial work in the Village the morning after this meeting (June 11th)]

Pugwash Harbourfront Centre (PHC)

403.20 The Clerk gave a progress report on construction. Soffits are being stained and interior walls are being crack-filled. The final layer of plywood on the stage is to be applied. Staff is researching the use and fee policies of other similar facilities and will produce a set of working policies or rules for the Pugwash building. This will take some time to produce and should be ready for next year's season. The Commissioners agreed that full use of the PHC should be encouraged.

Communities in Bloom (CIB)

403.21 A report on this year's litter picking day was presented. Request for funding to share a third of the cost to replace garbage pickers and bag hoops.

403.22 It was moved by Commissioner Martin and seconded by Commissioner Roger Mundle to cost share in the garbage picking equipment to a maximum of \$300 MOTION CARRIED

Gathering of the Clans

403.23 The Coordinator reported that preparations are going well. The Coordinator plans to attend the Moncton games to observe how other, similar festivals are organized. Nancy has been of great assistance.

Physician Search & Retention

403.24 Chair Mundle reported that a potential physician visited Pugwash as one of seven potential locations to start a practice. He has opted for Bridgewater where significant incentives had been offered. Commissioner Martin gave a report on

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the Cumberland County committee working on physician recruitment and retention which now officially includes representation from the Village of Pugwash.

Visitor Information Centre

403.25 A progress report was presented by staff. A second, part time position is being advertised.

MOTION

403.26 It was moved by Commissioner Roger Mundle and seconded by Commissioner Gould that the report be adopted. MOTION CARRIED

MOTIONS

403.27 None

NOTICE OF MOTIONS

403.28 None

NEW OR OTHER BUSINESS

Funding applications

403.29 Commissioner Martin reported that he noted that there are several funding opportunities seen in government announcements and wondered why the Village is not making more applications. The Clerk responded that applying for funding is large part of what she does and that the Commission is advised of successful applications. The Clerk reported that she does not apply for funding for which the Village does not qualify. Commissioner Martin responded that MLA Elizabeth Smith-McCrossin told him that she may have information or insights into forms of funding that the Village may otherwise not be aware of and that we should ask for her assistance.

Commissioner Martin asked if an application to the Municipality for further funding for the PHC. The Clerk reported that a misunderstanding over the application is now cleared up. When additional costs for the PHC are known, the application will be represented to Council.

Chair Mundle suggested that the personnel committee could look at who could be looking for funding sources.

Commissioner Martin asked Warden Gillis if there was any chance of further funding available from the \$100,000 applied for last year (of which \$75,000 was approved). Warden Gillis said he would look into the matter.

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403.30 There was a special meeting with the election of officers at 6:30pm (see separate minutes 402).

403.31 The Clerk reported there remains a vacancy on the Commission. Another election call should be made within 30 days of the last, unsuccessful one.

MOTION

403.19 It was moved by Commissioner Martin and seconded by Commissioner Gould to hold an election for Commissioner on July 6th. MOTION CARRIED

403.32 The next regular meeting of the Pugwash Village Commission will be Monday, 7pm August 12th, 2019.

ADJOURNMENT

403.33 The meeting was adjourned at 8pm by motion of Commissioner Roger Mundle.

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____