

Pugwash Village Commission

Regular Meeting #477

November 10th, 2025, at 6 pm

Board Room, Pugwash Village Hall

Minutes

1. Call to Order

1.1 Chair Brent Wilson called the meeting to order at 6:00 pm

1.2 An in-camera meeting was held before this meeting.

In-camera Per Section 408B (2) of the Municipal Government Act, the Commission moves into the in-camera as per Section 408B (2) of the Municipal Government Act to discuss the following: [specific topics addressed in the in-camera meeting].

(a) Village property acquisition, sale, lease, and security.

(e) Contract Negotiations

1.3 Return to Public Meeting at 6:50 pm

1.4 Territorial Acknowledgement- read by Chair Wilson.

“We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.”

2. Roll Call of Commissioners

Brent Wilson, Chair

Commissioner Sue Duncan, Vice Chair

Commissioner Dave MacEwan

Commissioner Matthew Parker

Commissioner Margaret Anderson

Clerk-Treasurer Christie Blackie

3. Approval of Agenda

3.1 The agenda was approved as presented.

3.2 Call for Declaration of Conflict of Interest.

Approved by **Commissioner MacEwan** and **Seconded by Duncan**

Motion Carried

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4. Approval of the Minutes

Motion by **Commissioner Anderson**, seconded by **Commissioner Parker**, that the minutes of Meeting #476, held October 20th, 2025, be approved.

Motion Carried

5. Business Arising from the Minutes

5.1 Equipment Purchase – Kubota Side-by-Side

5.1.1 The John Deere tractor was traded for a Kubota side-by-side.

5.1.2 Final purchase price after trade-in **\$4,586**

5.1.3 Monthly payment plan: **\$198.47/month for 2 years, no interest.**

5.2 Storm Drain Survey

5.2.1 Survey has been posted on Facebook; Commissioners encouraged to share within the Village.

5.2.2 Paper copies will be printed and distributed at key locations.

5.2.3 A QR code will be added for accessibility.

5.3 Motion by **Commissioner Parker**, seconded by **Commissioner Duncan**, that the Village release the form to the community for 30 days of feedback.

Motion Carried.

6. Correspondence

6.1 Community Harvest

Thank-you card received from Cumberland Schools Plus for the Village's participation in the event.

The village booth was popular and included candy, games, and a prize draw.

Motion Carried.

No additional correspondence requiring motions.

7. Presentation – No Presentation

8. Reports

8.1 Clerk-Treasurer's Report

- **Halloween**

- 206 trick-or-treaters attended Village Hall.

- Sunset Industries' "Haunted Halls" event was highly successful.

- **Community Harvest**

- Well attended; wagon rides were popular.

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- **Christmas by the Sea & Parade**
 - Tree Lighting: Sunday, November 30th at 6:30 pm.
 - Christmas Parade: Friday, December 6th at 6:30 pm.
 - Santa logistics discussed. Commissioner Parker will arrange transportation for Santa.
 - Children's events scheduled:
 - Dec 11: Classic movie at Village Hall
 - Dec 13: Christmas crafts & story time (1–3 pm)
 - Hot chocolate/cider to be served by health board volunteers.
- **Tourism & Signage**
 - Meeting scheduled with County Economic Development staff regarding new countywide signage.
- **Meeting with Jason Haughn**
 - Proposed for November 27, 4–7 pm (with dinner provided).
- **Christmas Tree Installation**
 - Commissioner Parker will arrange the selection and installation of a smaller, more manageable tree this year.
- **Farmers Market Grant Application**
 - They propose new patio furniture and a water bottle refill station at the train station.
 - Discussion held regarding appropriate placement indoors, concerns about winter use and plumbing.

8.2 Financials

- Current general account balance: **\$155,974.64** (includes fire hall sale funds).
- Second municipal transfer (approximately \$70,000) expected soon.
- Gathering of the Clans balance: **\$39,931**.
- Discussion of insurance payment schedule: monthly option declined due to high extra cost (\$1,682/year).

8.3 Standing Committees

- Accessibility – Meeting cancelled due to illness; to be rescheduled.
- Audit – Advertisement for a new community member placed, awaiting applications.

8.4 Community Committees

Communities in Bloom (CIB)

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- Appreciated the official congratulations letter.
- Preparing for winter-themed displays.

Association of Nova Scotia Villages (ANSV)

No report: no recent updates received.

8.5 Advisory Committees

No updates this month.

9 New or Other Business

- Christmas by the Sea planning continues, parade registration forms available.
- The Credit Union will distribute hot chocolate at the parade.

10. Adjournments

Motion by **Commissioner Anderson** to adjourn. Meeting adjourned at **7:57 pm**.

The next regular Village meeting is scheduled for 6:00 p.m. on December 8th, 2025.

Submitted by,
Christie Blackie
Clerk-Treasurer

Chair _____

Clerk Treasurer _____