

Pugwash Village Commission

Policy Schedule 1.A

Re: Confidentiality / Probity

RE: Commissioners

Purpose: The Purpose of this Policy is to require potential Commissioners to provide a Criminal Records Check or give consent for Village Staff to conduct a Criminal Records Check on each Commissioner prior to taking the oath of office.

Commissioners of the Village have access to sensitive and confidential information in addition to being given signing authority on Village Bank Accounts and other financial powers. For these reasons, it is expected and required that Village Commissioners be of good moral and ethical character before being given access to public finances.

Policy

1. Potential Village Commissioners shall provide the Clerk Treasurer with a copy of a Police Records Check prior to taking the oath of office.
2. In the event that an individual seeking a Commissioner position has been convicted of a criminal offense within the past 10 years that the individual may not be eligible to be sworn into office as a Village Commissioner.
3. In the event that a setting Commissioner is convicted of a criminal offense, it will be incumbent upon said individual to submit a written resignation immediately to the Village Clerk Treasurer.
4. An individual dully convicted of a criminal offense must have a clean record for a minimum of ten years after serving their prison term before they would become eligible to serve as a Commissioner.

Adopted on May 20, 2008

