

PUGWASH VILLAGE COMMISSION  
Regular Meeting #432  
21st December 2021 at 7pm  
Pugwash Village Hall Board Room

**Minute Number 432**

**CALL TO ORDER**

432.1 Vice chair Brent Wilson called the meeting to order at 7pm.

432.2 Territorial acknowledgment - Commissioner Martin

**ROLL CALL**

432.3 Commissioners: Chair Roger Mundle  
Vice Chair Brent Wilson  
Commissioner Bill Martin  
Commissioner Sue Duncan  
Commissioner Dave MacEwan

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

Gallery: None

**APPROVAL OF AGENDA**

**MOTION**

432.4 It was moved by Commissioner Duncan and seconded by Commissioner Mundle that the agenda be accepted as amended. **MOTION CARRIED**

**APPROVAL OF MINUTES**

**MOTION**

432.5 It was moved by Commissioner Duncan and seconded by Commissioner MacEwan that the minutes of regular meeting 431, 8<sup>th</sup> November 2021 be approved. **MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

432.6 **Strategic Planning workshop** - November 23<sup>rd</sup>

The Commissioners agreed there was great value in the session with Municipal Advisers from NS Department Municipal Affairs, Jason Haughn and Ross MacDonald.

**Action Item:** Book another workshop session.

**432.7 ACTION LIST**

432.7.1 **Old Fire Hall - Request for quotes (RFQ) for paint/siding**  
The RFQ has been issued with a deadline of January 31<sup>st</sup> 2022.

432.7.2 **Gaelic signage** - in progress

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- 432.7.3      **Vaccination policy for staff**  
Most Municipal units are requiring all staff to be double vaccinated against COVID-19. Some are requiring public using Municipal owned facilities to show proof of vaccination.
- 432.7.4      **Memoranda of Understanding**  
In progress. The language will be toned down to be less legal sounding/ intimidating with more user-friendly terminology.
- 432.7.5      **Village Hall roof**  
Tender has been awarded to Amos Grant, the only respondent.
- 432.7.6      **Accessible washroom** - waiting for information from Municipality.

**PRESENTATION**

432.8 None.

**432.9 CORRESPONDENCE**

- 432.9.1      **Teachable Moment - Correspondence**  
The Clerk reminded the Commission that, regardless of to whom a letter is originally sent, all correspondence should be promptly forwarded to the Village Office so that:  
(a) all Commissioners are made aware of the correspondence and  
(b) the Clerk can start acting upon or investigating issues raised in the correspondence.
- 432.9.2      **NS Public Works (NSPW) - 04NOV2021**  
Response to letter to NSPW (sent 27SEP2021) that was copied to the Village.
- 432.9.3      **Communities in Bloom to Village - 08NOV2021**  
CIB's contribution towards the employment of the 2021 gardener, John Linihan, included a glowing commendation.
- 432.9.4      **Communities in Bloom from Village - 17NOV2021**  
Letter in response to the two letters sent by CIB with concerns re: the old fire hall unsightly siding and unsightly and dangerous privately owned properties on Water Street.
- The Municipality of Cumberland County has the authority to act upon complaints about dangerous and unsightly premises. The

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Village has previously complained by phone or email the Water Street properties, but no formal, written complaint has been filed. The Clerk asked the Commission if it wanted to send an official complaint to the Municipality.

The Commission agreed that there are many unsightly properties within the Village and the authority to address these properties lies with the Municipality. However, there have been repeated complaints made against these properties to the Village Office and the same issue has been raised in regular Commission meetings several times.

**MOTION**

**432.9.4.1**

**It was moved by Commissioner Martin and seconded by Commissioner Duncan that a letter is to be sent to the Municipality stating that, over several years many complaints have been received at the Village Office and to Commissioners in regards to dangerous and unsightly properties at 71 and 80 Water Street. These many complaints have been redirected to the Municipality. The Village would like to know, in the interests of public safety, what measures are now being taken by the Municipality on this matter. MOTION CARRIED**

432.9.5 **Pugwash Ground Search & Rescue Unit** to Village - 26NOV2021  
Request for an annual grant

**MOTION**

**432.9.5.1**

**It was moved by Commissioner Duncan and seconded by Commissioner MacEwan that a grant of \$1,000 be sent to Pugwash Ground Search and Rescue. MOTION CARRIED**

432.9.6 **Sunset Community** - Letter of Support - 17DEC2021  
To assist in an application for funding through the New Horizons for Seniors Program.

432.9.7 **Elizabeth Smith-McCrossin** - request for office space 21DEC2021  
The Commissioners agreed in principle that the space could be rented out but had a number of questions or concerns that first need to be addressed.

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Action item: Clarify terms and conditions of second office rental

- 423.9.8 **Route 6 Snowmobile Club** - Item added to the agenda  
Request for letter to support snowmobile access of Irishtown  
Road to access gasoline and other services in the Village.

**MOTION**

**432.9.8.1**

**It was moved by Commissioner Martin and seconded by  
Commissioner Mundle that a letter of support be provided by the  
Village to the Snowmobile club supporting their request to  
permit off road vehicles access services via a public highway -  
that location to be determined by the authority having  
jurisdiction. MOTION CARRIED**

**COMMITTEE REPORTS**

**432.10 Accessibility (Municipality)**

A written plan is in progress. Some editing is required to reflect that this is a  
*joint* committee with the Municipality, the Village and other organizations.

**432.11 Association of Nova Scotia Villages**

Teleconference meeting is scheduled for January 31<sup>st</sup> at 3:30pm.

**432.12 Audit Committee**

No report. Civilian member, Clara Macdonald, is keeping up with internal banking  
audits.

**432.13 Physician Recruitment and Retention**

Commissioner Martin reported the committee is making renewed efforts to  
attract medical professionals.

**432.14 Communities in Bloom (CIB)**

Festival of Light - the winners of many categories have been announced. The  
resulting

**432.15 Library**

No report.

**432.16 Clerk Treasurer's Reports**

432.16.1 **Financial report** - brief report given. Village position is in keeping  
with the budget.

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- 432.16.2 **Aliant bill** - attempts to reduce this bill by amalgamating services at the Train Station/Library have been unsuccessful. The Municipality Library grant helps defray these costs. An accounting line will be added to show costs of providing wifi in the Village.
- 432.16.3 **Canada Day funding** - an application for Federal funding has been filed. The theme determined is *Platinum Jubilee* to celebrate the Queen's 70<sup>th</sup> anniversary on the throne.
- 432.16.4 The old fire hall - the Pugwash Fire Department vacated the building at 10260 Durham Street 12 years ago. It will be renamed "Pugwash Public Works" and a new sign erected.  
Action Item - order new sign.
- 432.16.5 **Greeting cards** - of iconic Pugwash images from local photographers. The Clerk will investigate.
- 432.16.6 **Budget 2023** The Commission met at 6pm to discuss staffing costs.

**MOTION**

**432.16.6.1**

**It was moved by Commissioner Martin and seconded by Commissioner MacEwan that search for seasonal personnel proceed, with the presumption of financial support from the Municipality.**

**MOTION CARRIED**

**MOTIONS**

432.18 None.

**NOTICE OF MOTIONS**

432.19 None.

**NEW OR OTHER BUSINESS**

432.20 Holiday Hours - reflect those of most Municipalities - closed until January 4<sup>th</sup> 2022.

432.21 The next regular meeting of the Pugwash Village Commission will be Monday, 7pm 10<sup>th</sup> January 2022. There may be a budget meeting at 6pm on January 10<sup>th</sup>.

**ADJOURNMENT**

432.22 The meeting was adjourned at 8:36pm by motion from Commissioner Mundle.

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Respectfully submitted  
Lisa Betts  
Clerk Treasurer

**Chair** \_\_\_\_\_

**Clerk Treasurer** \_\_\_\_\_