

PUGWASH VILLAGE COMMISSION
Annual General Meeting #429
21st September 2021 at 7pm
Pugwash Harbourfront Centre stage

Minute Number 429

CALL TO ORDER

429.1 The Commission of the Village of Pugwash met on Tuesday 21st September 2021 on the stage of the Pugwash Harbourfront Centre.

INTRODUCTION OF GUESTS AND REGRETS

429.2 Chair Mundle welcomed MLA Elizabeth Smith-McCrossin, Councillor Houghtaling and all others present and called the meeting to order at 7pm.

APPROVAL OF THE AGENDA

MOTION

429.3 It was moved by Terry Duncan and seconded by Commissioner Duncan to approve the agenda as presented. **MOTION CARRIED**

PUGWASH VILLAGE COMMISSION – CHAIR’S REPORT – Read by Chair Roger Mundle

429.4 See report attached.

VILLAGE COMMISSION COMMITTEE REPORTS

- 429.5 **Audit** - Commissioners Duncan (chair), MacEwan and civilian member, Clara MacDonald
Commissioner Duncan reported that the committee had met three times in the past year. One with the internal auditor, one pre audit with accountant Lawrence Lake and finally a post audit meeting with Mr Lake. He reviewed the results of the audit as well as reviewing the Financial Statements with the Clerk Treasurer and the committee. Committee chair Duncan recommended that the Village approves the Financial Statement for 2021 as presented.
- 429.6 **Accessibility** - Commissioner MacEwan, Clerk Treasurer Betts
The Clerk Treasurer reported that the committee is part of a Joint Committee with the Municipality of Cumberland. An Accessibility Plan, which will include the Village of Pugwash, is due to be presented to Council by April 1st 2022.
- 429.7 **Association of Nova Scotia Villages (ASNV)** - Commissioner Martin
Commissioner Martin reported there had very recently been a conference and annual general meeting (AGM) of the Association. Commissioner Martin reported that the ANSV is an increasingly important association that has gained much more attention and appreciation from the Province than in past years. Commissioner Martin was re-elected vice president of ASNV at the AGM.

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429.8 Physician Recruitment & Retention - Commissioner Martin

This Village led committee has worked hard towards attracting new health professionals to the area with some success. The North Cumberland Memorial Hospital emergency room has been closed less often in the past year than previously. A new facility is currently in construction.

429.9 Communities in Bloom - Commissioner Martin, Clerk Treasurer Betts

Commissioner Martin noted the importance of the collaboration of the Village with this organization. Many projects that show off the beauty of the Village and help promote it.

429.10 Library (formerly: Multi Purpose Centre) - Commissioners Martin and Duncan

Councillor Houghtaling (committee chair) reported that Architecture49 will have a new plan for the Library ready by the end of this week.

AUDITOR'S REPORT – Lawrence Lake, CPA, CA - Morse Brewster Lake

429.11 Mr Lake presented his report noting that the Village had a clean audit. There were no questions for Mr Lake.

MOTION

429.12 It was moved by Commissioner Roger Mundle and seconded by Terry Duncan that the auditor's financial report be adopted. MOTION CARRIED

429.13 Morse Brewster Lake will be the auditor for 2022 as per the conditions of the Request for Proposals (RFP) released in 2018. The Clerk Treasurer reported that the RFP process takes some time to complete and asked that, if the Commission was satisfied with the current audit firm, to make a motion to retain the firm for the year ending 2023.

MOTION

429.14 It was moved by Commissioner Martin and seconded by Commissioner Duncan that Morse Brewster Lake be retained as auditor for the year ending 2023. MOTION CARRIED

REPORTS - from other levels of government and local organizations that collaborate with, fund or are funded by the Village.

RCMP - PUGWASH DETACHMENT - Cpl Shawn Galbraith - absent

429.15 No report

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MLA FOR CUMBERLAND NORTH - Elizabeth Smith-McCrossin

429.16 Mrs Smith-McCrossin said she was happy to continue to serve as MLA for Cumberland North. There are some Village based projects she would like to assist the Village with, for example the north end of Water Street and sidewalk placement and improvements.

NOVA SCOTIA DEPARTMENT OF MUNICIPAL AFFAIRS AND HOUSING – Municipal Advisor Jason Haughn

429.17 Mr Haughn said that the NS Department of Municipal Affairs and Housing is a willing partner in renewed and continued cooperation and strong partnership between Municipalities and Villages. Mr Haughn noted that Municipal units had used some very creative solution to work around COVID-19 restrictions - such as using a performance stage for an AGM (Pugwash) or host a drive-through AGM (Kingston).

MUNICIPALITY OF CUMBERLAND COUNTY – Councillor Jennifer Houghtaling

429.18 Report (attached) was presented

PUGWASH AND DISTRICT VOLUNTEER FIRE DEPARTMENT – Chief Andy Yarrow - absent

429.19 No report.

CUMBERLAND PUBLIC LIBRARIES - Chief Librarian Denise Cory

429.20 No report

PUGWASH COMMUNITIES IN BLOOM (CIB) - Helen Matheson, Secretary

429.21 Mrs Matheson presented Chair Leahey's report as read and added that an example of creativity in Pugwash was the Festival of Light last winter which included lighting up the harbour bridge and the building of the buoy tree on the fishermen's wharf. The summer 2021 equivalent was the Festival of Gardens. The outdoor art project has been very popular and more pieces are expected to be added.

2019, 2020 and 2021 GATHERING OF THE CLANS - Lisa Betts, Coordinator

429.22 Report for 2019 presented as read. The festival was cancelled in 2020 and 2021 due to the COVID-19 pandemic and associated restrictions

HARBOURFEST – Louise Haycocks, Chair

429.23 Report presented as read.

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PUGWASH FARMERS' MARKET – President Pat MacInnis

429.24 Report presented as read. Mc MacInnis added that Derailed will play at the last Market of the season with all proceeds going to the recently deceased Sears/Robinson family of Amherst. Ms Houghtaling added there is an exciting announcement

NORTH CUMBERLAND HISTORICAL SOCIETY – President Harvey Gullon

429.25 Mr Gullon presented his report (attached)

SUNSET COMMUNITY - Dean Pounder - absent

429.26 No report.

ADOPTION OF REPORTS

MOTION

429.27 It was moved by Commissioner Duncan and seconded by Terry Duncan that all reports presented be adopted. MOTION CARRIED

INFORMATION ITEMS

429.28 Information sent in by Bob Cervelli of Centre for Local Prosperity:
6:15am ADT tomorrow morning, on CBC Information Morning, Portia Clark will do a Community Contact with Ben Smith, Pugwash. Ben will describe the upcoming Summit at the Thinkers Lodge for about 7-10 minutes.

ADJORNMENT

MOTION

429.29 It was moved by Terry Duncan that the meeting be adjourned at 7:55pm

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____