

PUGWASH VILLAGE COMMISSION

Regular Meeting #400

13th May, 2019 at 7pm

Pugwash Village Hall

**Minute Number 400**

**CALL TO ORDER**

400.1 Chair Martin called the meeting to order at 7pm.

**ROLL CALL**

400.2 Commissioners: Chair Bill Martin  
Vice Chair Tracey Mundle  
Commissioner Charles Gould (late, with apologies)  
Commissioner Roger Mundle  
Commissioner Carl Purdy

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

**APPROVAL OF AGENDA**

**MOTION**

400.3 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Roger Mundle that the agenda be accepted. **MOTION CARRIED**

**APPROVAL OF MINUTES**

**MOTION**

400.4 It was moved by Commissioner Purdy and seconded by Commissioner Tracey Mundle that the minutes of regular meeting 399, 15<sup>th</sup> April 2019 be approved. **MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

400.5 None

**PRESENTATIONS**

400.6 None

**CORRESPONDENCE**

**Pugwash District High School**

400.7 The annual scholarship request for \$1,000 has been received.

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**MOTION**

**400.8 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Purdy that the Village donate \$1,000 scholarship to the Pugwash and District High School. MOTION CARRIED**

**Municipality Cumberland County/WSP Engineering**

400.9 Request to install free water fill station on Village property. This will be located, at least initially, in the Village Hall hallway.

**MOTION**

**400.10 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Roger Mundle a water fill station be installed on Village property. MOTION CARRIED**

**COMMITTEE REPORTS**

**Treasurer's Report**

400.11 The Commissioners asked about wages reported. The Clerk will reallocate mis-allocated wages.

**MOTION**

**400.12 It was moved by Commissioner Roger Mundle and seconded by Commissioner Purdy receive the Treasurer's report as presented. MOTION CARRIED**

400.13 The Clerk presented a budget for 2019/20. Revenues were explained and some expenditure items. The Capital expenses were outlined as:

Village Hall: Front door and washroom relocations/renovation

Transportation services: Lump sum payment for tractor

Recreational services: Playground swings, boat ramp repairs, internal storm windows for train station.

It was explained that the County collects all tax payments and then sends the Village their tax income in two installments. Any defaulted taxes are absorbed by the County which then receives any late payment penalty payments made by the taxpayer. Chair Martin suggested that a purchase of a photocopier would be cheaper than a lease. The Clerk will investigate alternative costing before the next contract is due.

**MOTION**

**400.14 It was moved by Commissioner Purdy and seconded by Commissioner Gould to accept the 2019/20 budget as presented. MOTION CARRIED**

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**Municipal Water Supply**

400.15 No one present knew when the water would be turned on. There was some discussion as to when damaged properties would see repairs.

**Eaton stage replacement**

400.16 The Clerk explained that the sewer line is now redirected to the pumping station at the end of the park (near the Lobster Factory).

**MOTION**

**400.17 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Gould that the name of the replacement structure be *Pugwash Harbourfront Centre*.**

**MOTION CARRIED**

**Communities in Bloom (CIB)**

400.18 Chair Martin reported that the organization had decided to cut back on some programming this year. Plans for Eaton Park will be spread over three years. The annual plant sale and 2020 calendar are still going ahead.

**Gathering of the Clans**

400.19 The Coordinator reported that preparations are going well. The afternoon/evening entertainment line up is confirmed. Locals Christina Martin and Dale Murray will be the first to play the new stage, followed by the Putnams, Doris Mason and Rawlins Cross.

**Physician Search & Retention**

400.20 A new physician will be shown around Pugwash on Wednesday (May 15th). Commissioner Tracey Mundle has been asked to do some of the Pugwash tour. Chair Martin has asked Commissioner Tracey Mundle if she would take on the chair of the search and retention committee as she was more connected to information within health services.

**MOTIONS**

**400.21** The memorial policy was reviewed. Point #16 was amended to "four months"

**MOTION**

**400.22 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Purdy that the Memorial policy, with amendment, be adopted.**

**MOTION CARRIED**

**400.23** The flag policy was reviewed and discussed. It was agreed that this policy needs more work.

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**NOTICE OF MOTIONS**

400.24 None

**NEW OR OTHER BUSINESS**

400.25 Added item: A personnel committee will be struck. Purpose to bring and discuss personnel issues with the Clerk Treasurer.

**MOTION**

400.26 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Gould that a personnel committee be formed. **MOTION CARRIED**

**MOTION**

400.27 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Purdy that the personnel committee will include Commissioners Martin and Roger Mundle. **MOTION CARRIED**

400.28 The election for two vacancies on the Commission will be held June 1st.

400.29 The annual general meeting date is changed to May 29th.

400.30 There will be a special meeting with the election of officers on June 10th at 6:30pm

400.31 The next regular meeting of the Pugwash Village Commission will be Monday, 7pm May 10th, 2019.

**ADJOURNMENT**

400.32 The meeting was adjourned at 7:59pm by motion of Commissioner Tracey Mundle.

Respectfully submitted  
Lisa Betts  
Clerk Treasurer

Chair \_\_\_\_\_

Clerk Treasurer \_\_\_\_\_