

PUGWASH VILLAGE COMMISSION
Regular Meeting #395
10th December 2018 at 7pm
Pugwash Village Hall

Minute Number 395

CALL TO ORDER

395.1 Immediately following the swearing in of Commissioner elect Roger Mundle to the Pugwash Village Commission, the Commission met in the Board Room at the Pugwash Village Hall on 10th December 2018.

Chair Martin called the meeting to order at 7:03pm and welcomed those present.

Roll call

395.2 Commissioners: Chair Bill Martin
Vice Chair Tracey Mundle
Commissioner Charles Gould
Commissioner Roger Mundle
Regrets: Commissioner Carl Purdy
Staff: Clerk Treasurer, Lisa Betts (recording secretary)

APPROVAL OF AGENDA

MOTION

395.3 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Roger Mundle that the agenda be accepted. MOTION CARRIED

APPROVAL OF MINUTES

MOTION

395.4 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Roger Mundle that the minutes of regular meeting 394 November 12th, 2018 be approved as circulated. MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

395.5 The presentation from Nancy Bray and Janet Cox-Brown from Nova Scotia Department of Municipal Affairs on December 4th was very informative. The presentation was attended by Commissioners Martin and Purdy, Commissioner elect Roger Mundle and the Clerk.

PRESENTATION

395.6 None.

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CORRESPONDENCE

Pugwash Communities in Bloom (CIB)

395.7 A request of two parts was received. The second part was to be addressed later in the meeting (minute 395.20). The first part asked if there is or should be a policy on placing plaques on Village property in memory of people? The Clerk advised that there is currently no policy. There are 20-30 trees in the park with two memorialized: deceased firefighters and to late high school teacher, Kaye O’Conner. There is a granite bench in memory of Lee Trenholm, Village maintenance and groundskeeper who died in a house fire.

MOTION

395.8 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Gould that a policy be drawn up regarding memorial plaques and their placement in Village property. MOTION WITHDRAWN

Various ideas were discussed as to may or may not be appropriate.

MOTION

395.9 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Roger Mundle that a strike a committee to draft a policy on the usage of memorials on village properties. MOTION CARRIED

395.10 The committee will be comprised of the Clerk, Commissioner Tracey Mundle and Chair Bill Martin.

COMMITTEE REPORTS

Treasurer’s Report

395.11 The Clerk Treasurer presented current financial statements. Some unexpected expenses include a new 10’ overhead door and side door at the old fire hall. The old 24’ door was starting to fail and had become a hazard.

MOTION

395.12 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Gould receive the report. MOTION CARRIED

Audit Committee Terms of Reference

395.13 The Clerk suggested that this first draft be adopted to get the committee in action. It can be amended at a later date if necessary. Final requirements of how this committee is to be structured is yet to be legislated and accompanying FRAM regulations released. Advertising was released earlier in the day looking for civilian representation on the committee.

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MOTION

395.14 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Roger Mundle to accept the Audit Committee Terms of Reference.

MOTION CARRIED

Municipal Water Supply – Pugwash Wellfield Public Consultation

395.15 The presentation was held on December 6th at the Village Hall Board Room.

There was poor attendance from the public, with the rest of those present being from the Pugwash Wellfield Advisory Committee (PWAC) and Municipal staff or council. The Clerk outlined the make-up of the PWAC and the protection areas of the wellfield. The Municipality owns most of the protected area. The Chair asked about all-terrain vehicle (ATV) access. PWAC includes members from the ATV association who are encouraged to use the designated trails as regular observers of whatever other activities may be going on.

Waterfront Development Committee (WDC) – Eaton stage replacement

395.16 The Clerk gave a brief update and history on the project. The architects have agreed to make a few changes, at a greatly decreased fee from that previously quoted, with a delivery time of 12 working days. The construction schedule should still allow for completion by July 1st. The Clerk will contact Merville Rushton to discover when he plans to remove the old building.

Communities in Bloom (CIB)

395.17 Chair Martin said he is impressed with this “progressive group” when attending their monthly meetings. Other CIB information is included in other parts of these minutes.

Physician Search and Retention Committee

395.18 This committee meets when advised there is a potential physician considering moving to Pugwash. Chair Martin explained that there is a recruitment joint committee formed that includes the Municipality (which now includes the former Town of Springhill) and the towns of Oxford and Amherst. He has been advised that the Village of Pugwash may soon be included in the committee.

MOTIONS

395.19 None

NOTICE OF MOTIONS

MOTION

395.20 It was moved by Commissioner Tracey Mundle and seconded by Commissioner Gould to strike a committee to review the village website.

MOTION CARRIED

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395.21 Chair Martin said he hoped the committee would look to find, in absence of any other locally run website, if the village's website scope could be widened to include tourism and business development. Community representatives will be asked from CIB and the Chamber. The Clerk advised there are some legislated industries, such as tourism accommodation, that must be accredited to be listed on the website. The corresponding provincial government department has contacted the office before when this standard was (unwittingly) contravened.

NEW OR OTHER BUSINESS

395.22 New tractor is due in the next couple of days. It will come with a loaner straight blade while we wait for delivery of a v-blade. This is an upgrade blade the dealers have made at no additional cost.

395.23 The Village Hall will be closed from December 21st to January 2nd, 2019. This reflects the Municipality's closed office days.

395.24 The next regular meeting of the Pugwash Village Commission will be Monday, January 14th, 2019.

ADJOURNMENT

395.25 The meeting was adjourned at 7:49pm by motion of Commissioner Tracey Mundle.

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____