

PUGWASH VILLAGE COMMISSION
Regular Meeting #393
15th October 2018 at 7pm
Pugwash Village Hall

Minute Number 393

CALL TO ORDER

393.1 The Commission of the Village of Pugwash met in the Village Office at the Pugwash Village Hall on 15th October 2018. Chair Martin called the meeting to order at 7:02pm and welcomed all present and thanked them for attending.

Roll call

393.2 Commissioners: Chair Bill Martin
Vice Chair Tracey Mundle
Commissioner Carl Purdy
Commissioner Charles Gould
Absent: Commissioner Christie Blackie
Staff: Clerk Treasurer, Lisa Betts (recording secretary)

APPROVAL OF AGENDA

MOTION

393.3 It was moved by Commissioner Purdy and seconded by Commissioner Mundle that the agenda be accepted as amended. **MOTION CARRIED**

APPROVAL OF MINUTES

MOTION

393.4 It was moved by Commissioner Mundle and seconded by Commissioner Purdy that the minutes of regular meeting 392 September 10th 2018 be approved as circulated. **MOTION CARRIED**

BUSINESS ARISING FROM THE MINUTES

393.5 None

PRESENTATION

393.6 None.

CORRESPONDENCE

393.7 **Farmers' Market** – report of summer activities

MOTION

393.8 It was moved by Commissioner Mundle and seconded by Commissioner Gould that the report from the Pugwash Farmers' Market be accepted as received.

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MOTION CARRIED

393.9 **Sunset Community** – a thank you for being asked to be included in the Volunteers Appreciation Luncheon held September 27th.

MOTION

393.10 It was moved by Commissioner Mundle and seconded by Commissioner Purdy that the thank you note from the Sunset Community be accepted as received.

MOTION CARRIED

393.11 **Pugwash International Tennis Association (PITA)** – request to make presentation to the Village Commission at the October regular meeting. This has been postponed to the November regular meeting.

393.12 **Centre for Local Prosperity** – letter of support. Chair Martin explained to those present who this group is and what they represent. He had attended a recent *Thinkers Retreat* at Thinkers Lodge held at the Eaton Lobster Factory. He also explained the term “draw down” refers to the ability to capture carbon dioxide in the atmosphere to reduce carbon footprint. It also encourages the use of local produce and goods to reduce carbon footprint. The group requires a letter of support to help with an application to the Province of Nova Scotia for funding.

MOTION

393.13 It was moved by Commissioner Purdy and seconded by Commissioner Mundle that a letter of support be sent from the Village of Pugwash to the Centre for Local Prosperity.

MOTION CARRIED

393.14 **Pugwash Multi-Purpose Centre Committee** – request for letter of support.

MOTION

393.15 It was moved by Commissioner Mundle and seconded by Commissioner Purdy that a letter of support be sent from the Village of Pugwash to the Municipality of Cumberland County in support of the Pugwash Multi-Purpose Centre.

MOTION CARRIED

393.16 **Commissioner Blackie** – letter of resignation

MOTION

393.17 It was moved by Commissioner Purdy and seconded by Commissioner Mundle that a letter accepting the resignation be sent with regret.

MOTION CARRIED

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COMMITTEE REPORTS

Treasurer's Report

393.18 The Clerk Treasurer presented current financial statements. There were no questions from the Commission.

MOTION

393.19 It was moved by Commissioner Mundle and seconded by Commissioner Gould that the report be accepted as presented. MOTION CARRIED

MOTION

393.20 It was moved by Commissioner Mundle and seconded by Commissioner Purdy that a press release be released to local media to advertise for a citizen volunteer for the Audit Committee. MOTION CARRIED

MOTION

393.21 It was moved by Commissioner Gould and seconded by Commissioner Purdy that Commissioner Mundle replace Commissioner Blackie on the Village Audit Committee. MOTION CARRIED

MOTION

393.22 It was moved by Commissioner Mundle and seconded by Commissioner Purdy that Commissioner honoraria be paid for each regular meeting and annual general meeting attended by a commissioner, starting at the beginning of the fiscal year. Payments are to be made December 31st and/or when a Commissioner's term ends. MOTION CARRIED

393.23 The Clerk will draw up a policy as to how and when payments will be made. Tax form T4A will be issued at the end of each calendar year.

393.24 Budget meetings will be called to start before calendar year end. The audit committee is to meet as soon as possible.

Municipal Water Supply

393.25 Lateral connections are being made throughout the Village. Water supply should be turned on in the next week or so. Landscaping on properties damaged by infrastructure construction will start this week.

MOTION

393.26 It was moved by Commissioner Mundle and seconded by Commissioner Gould to offer to the Municipality of Cumberland to host a free Municipal Water

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Supply source at the Village Hall. The supply equipment is to be supplied by WSP Engineering. **MOTION CARRIED**

Waterfront Development Committee (WDC)

393.27 No report.

Eaton Stage Replacement

393.28 The Building Department of the Municipality of Cumberland County is reviewing the specs and drawings from A49 and will release some suggested changes that should reduce costs. This report is expected very soon. The Clerk met with funding partners recently who are very enthusiastic about the project and hope it is not reduced in scope too much.

Multi-Purpose Centre

393.29 A request for proposals for a business plan will be issued. A request for funding from the Province will be made. Support letters from all interested voluntary groups and individuals is being sought (see also Minute #393.15).

Communities in Bloom (CIB)

393.30 Commission Chair Martin said he is impressed by this very organized and focused group and noted that at the recent Volunteer Luncheon that there were many people who volunteer at more than one organization. Suggestions from national CIB judges are often presented to the Village Commission. Many of these changes are made, but not all can be due to budgetary or jurisdictional limitations.

Gathering of the Clans

393.31 End of year report attached.

Physician Search and Retention Committee

393.32 No report.

Association of Nova Scotia Villages (ANSV)

393.33 Commissioner Mundle reported that although the ANSV AGM and conference at St Peter's was very entertaining, there was relatively little of substance in new information. She did note that many other Villages are also involved in beautification and water supply. The Clerk reported that the Clerks agreed to start their own mail group. Tatamagouche will host the AGM and Conference next year. The host Village for 2020 is to be determined. Commissioner Mundle reported that (Silver) Donald Cameron spoke very well.

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MOTIONS

393.34 None

NOTICE OF MOTIONS

393.35 None

NEW OR OTHER BUSINESS

393.36 Municipal Affairs Presentation to Village Commissioners and staff

The Municipal Adviser for this area, Nancy Bray, will be invited to Pugwash to make presentations to include: financial statements and roles and responsibilities. Neighbouring Villages will be invited to attend.

393.37 The next regular meeting of the Pugwash Village Commission will be Monday, November 12th 2018.

ADJOURNMENT

393.38 The meeting was adjourned at 7:49pm by motion of Commissioner Mundle.

Respectfully submitted

Lisa Betts

Clerk Treasurer

Chair _____

Clerk Treasurer _____