

PUGWASH VILLAGE COMMISSION

Regular Meeting #349

25th May, 2015 at 7pm

Pugwash Village Hall

Minute Number 349

PRESENT

Kathy Redmond (Chair), Roger Mundle, Dave Farley and Christie Blackie

RECORDING SECRETARY

Lisa Betts

CALL TO ORDER

349.1 The Commission of the Village of Pugwash met at 7:01pm in the Village Hall Board Room on 25th May, 2015. The meeting was called to order by Commissioner Redmond.

REGRETS

349.2 Charlie Gould

APPROVAL OF AGENDA

MOTION

349.3 It was moved by Commissioner Mundle and seconded by Commissioner Farley that the agenda be adopted as circulated.

MOTION CARRIED

APPROVAL OF REGULAR MINUTES

MOTION

349.4 It was moved by Commissioner Farley and seconded by Commissioner Mundle that the minutes of regular meeting 348, held 20th April, 2015 be approved as presented.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

349.5 None.

PRESENTATIONS

349.6 Farmers Market – Danielle van Dalen

Danielle made a presentation of what the organization would like to see in a future project. The project includes covered areas, expansion of the area, some landscaping and gravelling. The Farmers Market asked if the Village would pay for some gravel.

PUGWASH VILLAGE COMMISSION

Regular Meeting #349

25th May, 2015 at 7pm

Pugwash Village Hall

349.7 In the short term, the group would like to do some work on the building. It is in poor condition and is not deemed viable enough in the long term to invest too much money in it. Efficiency Nova Scotia can replace lights with energy efficient lights to improve the lighting inside the building and the windows can be patched with caulk for a short term solution. The Farmers Market would like some funding to help with the caulking and lighting.

349.8 There was some discussion regarding room in the budget and long term plans of the area, for example the potential of being the location of a multi purpose centre. The Farmers Market is very aware of those limitations.

MOTION

349.9 It was moved by Commissioner Farley and seconded by commissioner Blackie that the village grant \$1,000 to go towards the Farmers Market improvements.

OLD BUSINESS

Pugwash and Area Master Plan - Infrastructure – Municipal Water

349.10 Councillor Gillis reported that securing the properties continues, although progress is slow.

Pugwash and Area Master Plan – Multi-purpose Centre (MPC)

349.11 Negotiations on a prospective property continue.

Pugwash and Area Master Plan – Tourism – Visitor Information Centre (VIC)

349.12 The VIC opened today with Tyler Trenholm as full time staff. He will job share somewhat with Shelby Parker who is the C@P site attendant. They will be joined by part time employee, Jenna Cottrill, when hours are extended towards the end of June.

Pugwash and Area Master Plan - Collaboration and Communication (CCAT)

349.13 The Clerk, chair of CCAT, asked the commission for permission to look at starting a community garden which would be located on the otherwise unused land that the village owns on Prince Albert Street behind the pharmacy. Some planning and a review of models of how this works in other communities would have to be done. The clerk would also like to look at putting together a community herb garden, with the plants kept in containers. The Clerk suggested that there were many organizations that could help and support the idea. Chair Redmond said the County runs a similar program already with the neighbouring senior's home. The Commission agreed to give permission to the Clerk to go ahead with the plan.

PUGWASH VILLAGE COMMISSION

Regular Meeting #349

25th May, 2015 at 7pm

Pugwash Village Hall

Gathering of the Clans

349.14 Preparations are going well. There is an emphasis on advertising this year to promote the fact that Rawlins Cross will be headlining.

NEW BUSINESS

Water Street Parking

349.15 A letter of complaint has been received from Bernadette Carini (see attached) copied to the RCMP and the County and accompanied by many photos, expressing a concern about parking on Water Street. She said in her letter that the difficulty in parking is made worse because employees of Water Street businesses park on Water Street instead of using the municipal car park on the waterfront. Chair Redmond said that the Village should first write to all businesses on Water Street and encourage them to ask their *employees* to park on the side streets or the car park, leaving Water Street open for business *customers*. If this does not resolve the problem, then the Village can write to the NS Department of Transportation and Infrastructure Renewals (TIR) for signage for time restricted parking. Commissioner Farley commented that this has been an ongoing problem for a long time. Enforcement of any restrictions is a problem. The village also plans to mark out the municipal car park with parking areas that will, hopefully, encourage local employees to use the car park instead of Water Street.

Pugwash Medical Facility – progress

349.16 As MLS Terry Farrell was in the gallery, Chair Redmond took the opportunity to ask him what information he might have as to any progress being made on the promised medical facility. MLA Farrell has attended meetings that have been told that the project is part of the capital plan of the province's 2015/16 budget and this can be seen online. There is no dollar figure attached to it at this time. It is not yet known what the financial responsibility of the community is expected to be.

Thinkers Lodge Society (TLS)

349.17 Commissioner Blackie has agreed to replace Commissioner Farley as commission representation on the TLS

Recruitment of Commissioners

349.18 Nominees for the commission are still being sought. Nomination Day is May 27th.

PUGWASH VILLAGE COMMISSION

Regular Meeting #349

25th May, 2015 at 7pm

Pugwash Village Hall

CORRESPONDENCE

Request for Funding

349.19 Pugwash and District High School and Cyrus Eaton Elementary School bursaries are due. This is a budgeted amount.

HarbourFest

349.20 cake sale was May 22nd. The village bought two cakes for a total of \$500, it budgeted amount for support of the festival. One is in a freezer and will be available at the village AGM on June 2nd.

C@P Site

249.21 Letter from C@P Site President Daryl Fawcett looking for financial assistance to help pay for the C@P Site's summer student. The funding structure that used to help "top off" their required funds has changed and is no longer available. When asked, the Clerk explained that the village already supports the C@P site with free rent, utilities and payroll services. The C@P Site has a small reserve because it has charged for modest membership and usage fees.

MOTION

349.22 **It was moved by Commissioner Farley and seconded by Commissioner Blackie that the Village Commission grant the C@P Site \$2,000 for this year only.**

MOTION CARRIED

Pugwash and District Volunteer Fire Department – proposal

349.23 The Commission agreed the proposal was a very well written and clear. In brief, the proposal is to put in dry supply lines to four dry hydrants in the village which would be connected to pump house near the harbour. The pump house would likely have a primary and secondary (back-up) pump. This may not be a system that can be funded right away, but the proposal asks that the lines be installed while the roads are dug up for the municipal water supply, saving damaging the roads putting them in later. The Commission was very interested in this idea and Councillor Gillis also agreed that it sounded like a very good plan.

349.24 Chair Redmond said a letter should be sent thanking the authors for their report and their research. The village supports the plan in principle.

Canada 150 Funds

349.25 The Clerk explained that there are a few funding opportunities arising from Canada's pending 150th birthday in 2017.

PUGWASH VILLAGE COMMISSION

Regular Meeting #349

25th May, 2015 at 7pm

Pugwash Village Hall

The Canadian Heritage and Official Languages fund supports particular events, plays, celebrations or festivals.

The Canada Infrastructure Fund supports building multi purpose centre or library. The only deadline that applies is that these projects must be completed by end March 2018. Funds are administered by ACOA. The Clerk will investigate hoe a proposal should be put together further.

TREASURER'S REPORT

MOTION

349.26 **It was moved by Commissioner Farley and seconded by Commissioner Mundle that the Treasurer's un-audited report be approved as presented.**

MOTION CARRIED

349.27 The Clerk Treasurer presented the 2016 budget. The budget proposed does not change the Village tax rates.

MOTION

349.28 **It was moved by Commissioner Blackie and seconded by Commissioner Mundle that the Treasurer's that the 2016 budget be approved.**

MOTION CARRIED

INFORMATION ITEMS

349.29 The next village meeting will be the Annual General Meeting on Tuesday, June 2nd.

349.30 There will be a special Village Commission meeting will be on Monday, June 15th at 6:30pm. (Election of officers)

349.31 The next Village Commission regular meeting will be on Monday, June 15th at 7pm

349.32 Cumberland Hospice. Chair Redmond has been asked to be the local representative of a proposed hospice that will be located in Amherst. It is planned to be a 5-10 bed facility. \$5 memberships are available.

ADJOURNMENT

349.29 The meeting was adjourned at 8:12pm by Commissioner Blackie.

PUGWASH VILLAGE COMMISSION
Regular Meeting #349
25th May, 2015 at 7pm
Pugwash Village Hall

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____